



## **Statement on the Erasmus + Strategy**

IPAC is committed to:

- Fully respect the principles of non-discrimination, transparency and inclusion as set out in the programme.
- To ensure equal and fair access and opportunities for current and potential participants from all backgrounds, with particular attention to the inclusion of those with fewer opportunities.
- Ensuring fully automatic recognition of all credits (based on the European Credit Transfer and Accumulation System - ECTS) earned for learning outcomes satisfactorily achieved during a period of study/training abroad, including during mixed mobility.
- Do not charge incoming mobile students any fees for tuition, registration, examinations or access to laboratory and library facilities in the case of credit mobility.
- To ensure the quality of mobility activities and cooperation projects throughout the application and implementation phases.
- Implementing the programme priorities:
  - o Taking the necessary steps to implement digital mobility management in accordance with the technical standards of the European Student Card initiative.
  - o Promoting environmentally friendly practices in all programme activities.
  - o Encouraging participation in the programme by those with fewer opportunities.
  - o Promoting civic engagement and encouraging students and staff to be involved as active citizens before, during and after their participation in a mobility or project.

## **WHEN PARTICIPATING IN MOBILITY ACTIVITIES**

### **Before mobility**

- Ensure that selection procedures for mobility activities are fair, transparent, consistent and documented.
- Publish and regularly update the course catalogue on the institution's website well in advance of mobility periods, so as to be transparent to all parties and to enable mobile students to make well-informed choices about the courses they will take.
- Publish and regularly update information on the marking system used and the grade distribution tables for all study programmes. Ensure that students receive clear and transparent information on the procedures for recognition and conversion of grades.
- Undertake mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions. These agreements set out the respective roles and responsibilities of the different parties, as well as their commitment to shared quality standards in the selection, preparation, hosting, support and integration of mobile participants.
- To ensure that outgoing mobile participants are well prepared for their activities abroad, including mixed mobility, by undertaking activities to achieve the necessary level of language competence and to develop their intercultural skills.
- Ensure that student and staff mobility is based on a pedagogical contract for students and a mobility contract for staff validated in advance between sending and host institutions/companies and mobile participants.
- To provide active support to incoming mobile participants throughout the housing search process.
- Provide visa assistance, where necessary, for incoming and outgoing mobile participants.
- Provide assistance in obtaining insurance, if necessary, for incoming and outgoing mobile participants.



- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter.

### **During mobility**

- Ensuring equal academic treatment and quality of services for incoming students.
- Promote measures to ensure the safety of outgoing and incoming mobile participants.
- Integrate incoming mobile participants into the wider student community and into the daily life of the institution. Encourage them to act as ambassadors for the programme and to share their mobility experience.
- Provide appropriate mentoring and support to mobile participants, including those seeking mixed mobility.
- Provide appropriate language support for incoming mobile participants.

### **After mobility**

- Provide incoming mobile students and their home institutions with transcripts containing a complete, accurate and timely record of their achievements at the end of their mobility period.
- Ensure that all ECTS credits earned for learning outcomes satisfactorily achieved during a period of study/training abroad, including during mixed mobility, are fully and automatically recognised as agreed in the Learning Agreement and confirmed by the transcript of records/placement certificate. They must be transferred without delay to the student's records, are counted towards the student's degree without any additional work or assessment by the student and must be recorded in the student's transcript of records and the Diploma Supplement.
- Ensure the inclusion of satisfactory study mobility and/or placement activities in the final record of student achievement (the Diploma Supplement).
- Encourage and support mobile participants on their return to act as ambassadors for the programme, promote the benefits of mobility and actively engage in building alumni communities.
- Ensure that staff are recognised for their teaching and training activities undertaken during the period of mobility, on the basis of a mobility agreement and in line with the institutional strategy.

### **WHEN PARTICIPATING IN EUROPEAN AND INTERNATIONAL COOPERATION PROJECTS**

- To ensure that cooperation activities contribute to the achievement of the institutional strategy.
- To promote the opportunities offered by the cooperation projects and provide relevant support to staff and students interested in participating in these activities throughout the application and implementation phase.
- To ensure that cooperation activities lead to sustainable results and that their impact benefits all partners.
- To encourage peer learning activities and exploit the results of projects in such a way as to maximise their impact on individuals, other participating institutions and the academic community as a whole.

### **FOR IMPLEMENTATION AND MONITORING PURPOSES**

- Ensure that the long-term institutional strategy and its relevance to the programme's objectives and priorities are described in the Erasmus Policy Statement.
- Ensure that the Charter principles are well communicated and applied by staff at all levels of the institution.



- Use the "ECHE Guidelines" and the "ECHE Self Assessment" to ensure the full implementation of the principles of this Charter.
- Regularly promote the activities supported by the programme and their results.
- Make sure that this Charter and the corresponding Erasmus Policy Statement are posted on the institution's website and all other relevant channels.